



CALL FOR THE MOBILITY OF PhD STUDENTS - 2018/2019

THE RECTOR

- **Having regard to** art. 4 of the Law of 03 July, 1998 n. 210;
- **Having regard to** art. 19 of the Law of 30 December, 210 n. 240;
- **Having regard to** the Legislative Decree of 09 May, 2013 n. 105, converted by the Law of 11 July 2003 n. 170, which established the "*Fund for the Support of Young Persons and to Promote Student Mobility*";
- **Having regard to** the Ministerial Decree n. 45 of 08 February, 2013 "*Rules on the accreditation of locations and of PhD courses and criteria for the institution of PhD courses by accredited bodies*";
- **Having regard to** the Ministerial Decree n. 976 of 29 December 2014 "*Fund for the Support of Young Persons and to Promote Student Mobility*" - assigning resources and operational guidance for their use and related monitoring;
- **Having regard to** attachment 'A' of the above mentioned Ministerial Decree which, in point 6, stipulates that mobility should be included in an agreement between the appointed university and the institution/university of destination, including the didactic activities that the beneficiary student shall address at the university of destination. In the case of mobility for training internships, the agreement should be signed between the appointed university and the institution/university where the internship is held;
- **Having regard to** the disciplinary Regulations for the PhD Program offered by Università Carlo Cattaneo – LIUC.

DECREES

The publication of this call for the assignation of mobility grants for PhD students under the "*Fund for the Support of Young Persons and to Promote Student Mobility*" for the academic year 2018-2019

Preconditions

The "*Fund for the Support of Young Persons and to Promote Student Mobility*" provides, moreover, for the financing of the mobility of students enrolled on PhD programs.

Such mobility should be included in a research and/or study program, between the appointed university and the institution/university of destination which describes the didactic and research activities the beneficiary student shall have to address at the institution/university of destination and indicating the activities that shall be recognised upon their return (Attachment 2).

For 2018-2019, the sum available is approximately Euro 8,600.00 in order to finance 15 monthly payments of Euro 570,00 per month, gross, above the costs borne by the recipient. The duration of a period of mobility may be between one and six months.

ARTICLE 1 - RECIPIENTS

At the time of application, students should be enrolled on the XXXII and XXXIII cycles of the PhD program at Università Carlo Cattaneo - LIUC.

ARTICLE 2 - ADMISSION REQUIREMENTS AND CONDITIONS OF PARTICIPATION

For the XXXII and XXXIII cycles, the students' mobility shall take place between January 1st 2019 and July 31st 2019.

The duration of period of study abroad shall be between one and six months.

The didactic and research activities abroad should be included in a research and/or study program between the appointed university and the institution/university of destination, and approved by the Co-ordinator of the PhD Program.



Students should:

- be authorised by the Management Committee to conduct research period abroad;
- be accepted by the institution/university of destination;
- be in possession of a research plan that includes the recognition of the PhD training activities in terms of ECTS, and a description of the “Working Group” at the institution/university of destination with the list of the most significant publications in relation to the research topic (Attachment 2).

Phd Program Faculty Board will validate the exchange of correspondence between institution/university of destination in which it is stated that the recipients of a PhD shall not have to pay for their stay abroad, university fees or similar fees, in addition to the university fees paid by them at their university of origin;

At the end of the mobility period, the students shall complete a report, signed by both the advisor of the institution/university of destination and the tutor of the university of origin. The report has to be delivered to the Co-ordinator of the PhD program within and not later than 30 days upon their the return.

ARTICLE 3 - FINANCIAL CONTRIBUTIONS

The amount of the contribution is equal to Euro 570.00 per month, gross, above the costs borne by the percipient (for the recipients of the scholarship grant, the contribution is valid as an addition to the grant).

The amount is exempt from Irpef (personal income tax) having regard to art. 4 of the Law of 13 August 1984, no. 476 and subsequent modifications and additions and, subject to matters of social security, to the standards referred to in art. 2, paragraph 26 of the Law 8 August 1995, no. 335 and subsequent modifications and additions.

The contribution shall be paid in two installments:

- the first installment, equal to 50% of the total amount due, after receipt of validation by the Phd Program Managing Committee and of the acceptance declaration;
- the second installment, upon receipt of the following documentation sent to the Phd Program Office:
 - attestation of actual attendance with the indicated start and end date of the stay;
 - attestation issued by host institution/university;
 - a copy of the student's submitted report.

ARTICLE 4 - INSURANCE COVERAGE

Students are covered by an insurance policy for accidents and civil liability of Università Carlo Cattaneo - LIUC. Third party insurance and civil liability cover covers only claims incurred during didactic and research activities. For healthcare, each student should obtain a European Health Insurance Card or other insurance models required in the country of destination.

ARTICLE 5 – HOW TO PARTICIPATE

Students may apply for participation by completing and signing an application form (Attachment 1), indicating the location abroad chosen by referring to the research and/or study program between the universities/institutions.

The application should be submitted by e-mail to the following address: ufficio.dottorati@pec.liuc.it, by December 10st 2018.

The application should be accompanied by:

- authorisation of the Management Committee of the PhD Program;
- a research and/or study program (Attachment 2);
- a description of the “Work Group” at the institution/university of destination, with the list of the most significant publications in relation to the research topic.



ARTICLE 6 - ASSIGNMENT OF CONTRIBUTIONS

Applications shall be evaluated by the Management Committee of the PhD Program.

When the Management Committee finds that the applications in question exceed the available funds, it shall make a ranking that takes into account the following priority criteria:

1. preference shall be given to applicants enrolled in the XXXII cycle;
2. preference shall be given to applicants on the basis of the duration of the stay: priority shall be given to long-term stays;
3. In the absence of the above, priority shall be decided by age with preference given to the youngest applicants.

The list of eligible applicants shall be published on the Università website <http://www.liuc.it/corsi-di-laurea/dottorato-di-ricerca/>.

It is the responsibility of the applicants to look at the ranking when published. Individual communications may not be made.

ARTICLE 7 - ACCEPTANCE

Successful applicants shall submit by email to Ufficio.dottorati@pec.liuc.it the declaration of acceptance of the contribution (Attachment 3) within 3 working days of the publication of the ranking.

ARTICLE 8 - TREATMENT OF PERSONAL DATA

Università Carlo Cattaneo - LIUC, with the implementation of Legislative Decree 196/2003 ("Personal Data Protection Code"), may use the personal data provided by each applicant in order to complete the selective procedure. Participation involves, in compliance with the principles of the above mentioned Decree, the applicants expressing tacit consent that their personal data and data relating to any part of their application may be published on the website of Università Carlo Cattaneo - LIUC.

The Co-ordinator for the PhD program is Prof. Raffaella Manzini.

Castellanza, November 9th, 2018
D.R. n. 325 (three hundred and twentyfive)

The General Director
Dr. Massimo Colli

The Rector
Prof. Federico Visconti

Attachments to the call:

- Attachment 1: Application Form
- Attachment 2: Research and/or study program
- Attachment 3: Contribution Form

DISCLAIMER:

***The English version of this call is available for informational purposes and has no legal value.
Only the Italian version is legally valid.***