

THE RECTOR

- Having regard to the Statute of LIUC-Università Cattaneo, specifically *Art. 26*;
- Having regard to the Act of 9 May, 1989, no. 168;
- Having regard to the Act of 30 January, 1989, no. 398;
- Having regard to the Act of 19 November, 1990, no. 341 and subsequent amendments;
- Having regard to the Act of 15 May, 1997, no. 127 and subsequent amendments;
- Having regard to Articles 68 and subsequent amendments of the Decree of the President of the Republic of 11 July, 1980, no. 382, instituting the PhD Programmes;
- Having regard to the Act of 3 July, 1998, no. 210, specifically *Art. 4*, as amended by *Art. 19*, Paragraph 1 of the Act of 30 December, 2010, no. 240;
- Having regard to the Act of 13 August, 1984, no. 476 and subsequent amendments, specifically *Art. 2* as amended by *Art. 5* of the Legislative Decree of 14 September, 2011, no. 167;
- Having regard to the Ministerial Decree of 8 February, 2013, no. 45;
- Having regard to the regulation that governs the PhD Programmes at LIUC-Università Cattaneo, issued with the Rector's Decree of 23 April, 2014, no. 257;
- Having regard to the resolution of the Administration Board of 14 March, 2017;
- Having regard to the regulations governing the PhD Programme on Management, Finance, and Accounting- XXXIII Cycle at Università Carlo Cattaneo - LIUC, issued with the Rector's Decree of 21 March, 2017, no. 116;
- Considering the letter of intent of Esselunga S.p.A. of 9 March, 2017;
- Considering the letter of intent of the Italian Chamber of Commerce for Germany.

DECREEES

Art. 1 - Activation

LIUC-Università Cattaneo offers the 33rd cycle of the three year PhD Programme in Management, Finance and Accounting (hereafter referred to as "the Programme").

The Programme is delivered in English.

The activation of the Programme is subject to the completion of the verification procedures of the requirements by ANVUR. In the case of a failure of accreditation there may be provided, followed by a Rector's Decree, the non-activation of the Programme.

Art. 2 - Selection

The Programme admits a maximum of nine Ph.D. applicants.

Admission offers are made following a public selection process which provides a ranking of the applicants deemed suitable to attend the Programme.

Art. 3 - Contributions and economic support

The admission offers will be inclusive of financial support, defined as follows:

- a) 6 places with exemption from contributions for access and attendance and provision of scholarships;
- b) 1 place with exemption from contributions for access and attendance and enjoyment of scholarships funded by Esselunga S.p.A. with research on the topic: "Study of the opportunities and ways to use analytics data and simulation to support the planning of the activities of the centres of production and/or sales";

b) 2 places with exemption only from contributions for access and attendance.

One of the places referred to in subparagraph a) and c) of this article is aimed at the realisation of the project "The process of internationalization of SMEs - the penetration of Italian companies in the German market and German companies in the Italian market" under an agreement with the Italian Chamber of Commerce for Germany.

The places with the enjoyment of the scholarship may be covered by any available financial resources from public or private entities, if before the expiry date of the Call, and with a signed a letter of intent.

The concessions are granted, in the above sequence, according to the ranking of eligible applicants.

Art. 4 - Admission requirements

The application form may be submitted, without limitation of citizenship, by whoever holds a Laurea Magistrale or equivalent foreign academic degree (Master of Arts, Master of Sciences), or who expects to achieve such a qualification by 31 October 2016 in the following classes:

- LM-77 Sciences Economics - Business
- LM-16 Finance
- LM-56 Science of Economics
- LM-31 Engineering Management
- LM-59 Science of Public Communication, Companies and Advertising
- LM-63 Science of Public Administrations
- LM-76 Science of Economics for the environment and culture

Applications from applicants holding degrees in areas other than those listed above, but whose education and experience demonstrate knowledge of the subjects of the Programme shall be considered and assessed by the Admission Panel.

Applicants who expect to graduate after the application deadline shall be considered and may be admitted conditionally to receiving their degree by October 31, 2016. Failure to do so will render their admission void.

Applicants in possession of foreign titles which have not yet been declared equivalent to the corresponding Italian degree should submit, as part of their applications, a written request for a declaration of this equivalence solely for the purpose of admission to the PhD Programme and should accompany the application with all the documents necessary for the Commission to evaluate the eligibility.

Art. 5 - Submission of application for admission

To apply for admission, the applicant should:

- connect to the site <https://sol.liuc.it>;
- register by entering the required general, personal information and contact details, pledging to communicate any change;
- complete the application form by entering the required information:
 - degree obtained (or expected), with indication of grade or score (the average of the exams already taken in the event of expectation), date and the University of achievement;
- attach by uploading onto the site the following documents (* = mandatory, only in PDF format):
 - copy (both sides), signed, of a valid personal identity document (*)
 - copy (both sides) of personal tax code (if available)
 - curriculum vitae, in Italian or English (*)
 - two reference letters, in Italian or English (*)

- international test score (GMAT, GRE, or other equivalent internationally recognized test), with proof of the score, if performed
- internationally recognised language certifications, with proof of the score, if achieved
- list of its publications of academic/scientific relevance, if applicable, and/or any other titles, qualifications or information useful to assess the applicant's aptitude for research
- self-certification of achievement of degree with proof of the score of exams, credits and related scientific areas (if available)

All documents may be presented in Italian or English.

If drafted in another language, they should be translated into Italian or English.

- download and fill in the application form, self-certificating:

- possession of civil and political rights;
- not to violate, by enrolling on the Programme, *Art. 142* T.U. (simultaneous enrollment on university courses, including University Master Degrees);
- not to be enrolled on a Postgraduate School or on a Specialising Course and, in the case of registration in place, the commitment to suspend attendance;
- to have / have not been awarded a scholarship other (even for one year) for another PhD Programme;
- to be / not be an employee of the Public Administration and the commitment to be placed on unpaid leave for the duration of the Programme;
- the commitment to attend, if admitted, the Programme in the manner prescribed in the Regulations of the Programme and to participate in the activities planned for doctoral applicants within the University;
- to be aware that the Administration, at any time during the proceedings, and even after the start of the Programme, may check the authenticity of the statements made and require the submission of original documents, having the right at all times, with reasoned motivation, to the exclusion of applicants selected or on the Programme for lack of the requirements established by this notice;
- to be aware of the penalties that may be incurred in the case of false declarations or data content not corresponding to the truth, according to *Art. 76* of the DPR, 28 December, 2000, n. 445.

- sign and send back by electronic communication the application form (without attachments) to the certified email address: ufficio.dottorati@pec.liuc.it, before the deadline of 30 May 2017 at 17:00 CEST.

Complete information and instructions for sending the application form are available at: <http://www.liuc.it/corsi-di-laurea/dottorato-di-ricerca/>.

The University administration does not assume any responsibility in the case of dispersion of communications, due to errors in the delivery on the part of the applicant or late communication of changes of the same, or to failures in electronic communications not attributable to the administration itself.

Art. 6 - Application for admission: additional documentation for foreign citizens or holders of a foreign qualification

In addition to the provisions of *Art. 5*, foreign nationals, EU or not, should also indicate in the application form an Italian address, or an indication of their Embassy in Italy, as domicile for participation in the selection.

In addition to the provisions of *Art. 5*, applicants in possession of an academic qualification obtained at a foreign university:

- a) if already declared equivalent to the Master degree, should also indicate in the application the references of the administrative act that declares the equivalence;
- b) if not yet declared equivalent to the Master degree, should also attach to such a request documentation useful to enable the Faculty Board to declare the equivalence (Diploma supplement or degree certificate with exams and grades and a declaration of value. The declaration of value is not required for qualifications obtained in a European Union country) or, in the event that the Declaration of Value has been requested, but not yet obtained, attach a copy of such a request. The above documents should be in Italian or English.

Applicants who, at the time of submission of the application for admission, have not yet the relative declaration of value in the case of foreign title, may participate in the selection, but if accepted, as a provisional and with reservations, should complete the documentation supplementing it, before 31 October, 2017 with the declaration of value under penalty of exclusion from participation in the selection.

Art. 7 - Method of selection of applicants

Applicants are selected on the basis of their documented qualifications and in accordance to the following three criteria:

- a) basic knowledge and expertise on the Programme's topics
- b) aptitude for scientific research
- c) knowledge of English

Criterion a) is assessed by considering the university career of the applicant, as well as any other titles or aspects of their personal cv useful to demonstrate their skills and knowledge.

Criterion b) is assessed on the basis of publications, participation in projects / research groups, the results of an internationally agreed test (such as the GRE or GMAT) if performed and an oral exam on a date communicated to the applicants at least 10 days in advance. The oral exam will be held at the University or remotely via the web (Skype). The teleconference method should be specifically requested in the application and approved by the Commission. The oral examination involves the discussion and interpretation of phenomena in management, engineering, accounting and finance also expressed in a quantitative form, and may be conducted in English.

Applicants who take the oral examination at a distance should ensure their availability to be contacted as indicated in the application, for 3 hours starting from the time stated in the schedule of examinations at a distance. Applicants who are not available on two occasions will be considered absent and therefore excluded from the selection.

The third, linguistic competence, if not considered fully assessed by the Commission on the basis of information available in the application form submitted, may also be determined during the oral examination.

The overall score of the applicant is determined as follows:

- criterion a): up to a maximum of 15 points;
- criterion b): up to a maximum of 30 points;
- profile c): does not contribute to the points, but a positive assessment is a necessary condition for admission.

Applicants are deemed suitable for admission to the Programme if they achieve a score of at least 30/45 points, with criteria a) and b) of at least 9 and 16 points, respectively.

The process of selection of applicants for the award of the “Esselunga” scholarship and for the assignment of the research project in collaboration with the Italian Chamber of Commerce for Germany, according to *Art. 3*, will take into account, as part of the profiles a) b) and c) of this Article, the consistency of skills with the objectives and the expected results of these programmes of research.

Art. 8 - Admission to the Programme

There shall be published a list of applicants suitable to be admitted onto the Programme, ranked according to their score. Offers of financial support are made following the order of the ranking, until the financial aid available is exhausted. If needed, the Panel can form separate rankings in accordance to the content of specific agreements with scholarship sponsors as specified in the Ministerial Decree no. 45 of 8 February, 2013.

Applicants are admitted to the Programme as follows:

- the first applicants on the list, in line with those reported in *Art. 3*, a) and b), shall be exempted from contributions for access and attendance and are recipients of the scholarship. The purpose of the attribution of the scholarship funded by "Esselunga S.p.A.", the selected applicant shall follow the rules laid down by agreement between LIUC-Università Cattaneo and Esselunga S.p.A.
- the other applicants, in line with those reported in the *Art. 3*, c), are admitted with exemption from contributions for access and attendance.

If any admitted applicants offered financial aid withdraw, they will be replaced by the highest-ranked enrolled applicants until then excluded from that type of aid, within three months after the start of the Programme.

According to *Art. 7*, paragraph 2, of the Regulations, scholarships offered through the University but sponsored by third parties are offered to the highest-ranked applicants who comply with all the requirements set by the supporting institutions.

Art. 9 - Enrollment

Applicants admitted should send or submit their enrollment form on the Doctorate to the Doctorate of Research Secretariat, LIUC-Università Cattaneo, Corso Matteotti 22, 21053 Castellanza (VA) Italy, in electronic form not later than 15 days and in paper form within 45 days from the day following that which they have received the admission notice. They should complete on plain paper the document available at the link <http://www.liuc.it/phd> attaching the following documents:

- 1) self-certification of achievement degree with exam grades or scores, credits and related scientific areas (if not already submitted)
- 2) declaration of acceptance of the form of financial support allocated (only for recipient applicants)
- 3) documents proving the payment of university taxes (see art. 11)
- 4) three identical passport photographs, one of which should be authenticated by the Secretariat.

additional documentation for foreign citizens or holders of a foreign qualification

- if not previously provided, a degree certificate with exams and grades or scores and, where available, a declaration of value. The declaration of value is not required for qualifications obtained in an EU country (with translation in Italian or English)
- visa/residence permit for study purposes (for applicants outside the European Union)

The recipients of scholarships and/or exemptions that do not submit documentation within the prescribed period shall be considered to have withdrawn and the related economic benefits are made available, according to the grading, to applicants with lower assessment that were in that moment

recorded. The same occurs in the case of renunciation of the only form of financial support allocated.

It is prohibited to enroll on other PhD Programmes: if an applicant has obtained admission to other PhD Programmes, he/she should opt for only one of them.

Art. 10 - Scholarships

Scholarships and tuition waiver are offered for the entire three years duration of the Programme and are renewed yearly upon verification of the conditions specified in the Regulations of the PhD Programme in terms of applicants' performances.

Interruption in attendance to the Programme for more than thirty days is cause of scholarship suspension.

The PhD scholarship cannot be granted to applicants holding postdoctoral research fellowships. Post-doctoral research fellows, if admitted, may enroll in the PhD Programme, either with or without tuition waiver.

A scholarship cannot be granted to PhD applicants participating in a higher education apprenticeship Programme.

The yearly amount of the scholarship, paid in monthly installments, is determined in accordance with the Ministerial Decree of 18 June, 2008, published in the Official Gazette no. 241, 14 October, 2008. Currently it amounts to € 13,638.47 yearly, before social security and health insurance contributions, to be paid by the recipient.

Scholarships that require the completion of a specific research activity oblige the applicant to carry out this activity and to comply with the provisions in the Convention

Art. 11 – Enrollment costs

At enrollment, all applicants should pay the regional tax for the Right to Education and the applicable stamp duty.

Art. 12 - Processing of personal data

LIUC-Università Cattaneo, implementing the Legislative Decree 196/2003 ("Code on the Protection of Personal Information"), is committed to use the personal data provided by the applicants for institutional purposes only, and specifically for this admission procedure. Participation in the application the admission procedure implies a tacit consent to the publication of the applicants' personal and admission test results on the LIUC website. The person responsible for the procedure is Dr. Massimo Colli.

Art. 13 - Publication of the call for application

This call for applications is published in the Official Gazette of the Italian Republic and in electronic version on the websites of LIUC-Università Cattaneo (<http://www.liuc.it>), of the Ministry of Education, Universities and Research MIUR, (<http://bandi.miur.it>) and of the European Union (<http://ec.europa.ec/euraxess>).

This call is written in Italian and translated into English. In case of conflict and/or different interpretation of individual parts, the text written in Italian shall prevail.

Any changes or additions to the call will be announced by publication on the University website.

Art. 14 – Reference legislation

For anything not explicitly stated in this announcement, please refer to the Regulations of the PhD Programme in Management, Finance and Accounting - XXXIII Cycle issued with Rector's Decree of 21 March, 2017, no. 116 and the relevant regulations.

D.R. n. 117 (one hundred and seventeen) 21 March, 2017

The General Director
Dr. Massimo Colli

The Rector
Prof. Federico Visconti

Castellanza, 21 March, 2017

The General Director
Dr. Massimo Colli